



Job #: 02-257

Job Title: Director, Global Medical Affairs Excellence

Location: Waltham, MA

Role Summary:

Deciphera Pharmaceuticals is a clinical-stage biopharmaceutical company focused on improving the lives of cancer patients. We have used our proprietary drug discovery platform to develop a diverse pipeline of drug candidates designed to improve outcomes for patients with cancer by enhancing the quality, rate and/or durability of their responses to treatment. We currently retain global development and commercialization rights to our drug candidates, including three programs in clinical development. Deciphera (NASDAQ: DCPH) is a publicly traded company headquartered just outside Boston in Waltham, Massachusetts. Our state-of-the-art research facility is located near the University of Kansas School of Pharmacy in Lawrence, Kansas.

We offer an outstanding culture and opportunity for personal and professional growth based on these key principles:

- providing a collaborative, energized and fun work environment where people are empowered and supported in the achievement of their career goals
- a diverse and multi-disciplinary workforce
- dedicated and talented people who are passionate about achieving excellence in all they do
- a work environment that allows you to balance your priorities
- above all else, a commitment to the patients we serve

Position Summary:

We are seeking a Director of Global Medical Affairs Excellence to set the strategic direction for the Medical Affairs department and lead operational efforts to drive annual and longer-term strategic planning and execution of Medical Affairs activities. In addition to strategic and tactical plans, this individual will strongly contribute to the establishment of key processes underlying the execution of core Medical Affairs activities including management of grants, medical education, publications planning and execution, medical training, meeting planning and thought leader engagement. This person will have direct responsibility of hiring and managing a team of direct reports.

This position will report to the Vice President of Medical Affairs and be located in the Waltham, MA office.

Key Responsibilities:

- Manage annual and longer-term strategic planning and goal development and tracking, annual budgets, and information system requirements and associated reporting capabilities
- Manage budgets and contracting for a variety of Medical Affairs activities, including grants, medical education, training, medical congress activities and other scientific meetings, and investigator-sponsored research
- Ensure that as Medical Affairs is established and grown, and becomes an integrated, coordinated, and high-functioning team
- Manage high-profile initiatives to enable the Medical Affairs team to operate efficiently and effectively in the context of continuous improvement
- Ensure all projects are on track through partnership with the cross-functional teams
- Work within cross-functional teams and amongst all corporate functions to ensure smooth operations across Medical Affairs
- Identify technical needs and work with IT to evaluate and implement software solutions as group needs evolve
- Contribute to the establishment of Medical Affairs policies, business processes and SOPs (as necessary)
- Apply project management best practices across Medical Affairs
- Ensure that Medical Affairs team members are trained on all relevant SOPs and that Medical Affairs activities are conducted in a compliant manner

Required Qualifications:

- Bachelor's degree or higher in a scientifically related field; PharmD, Advanced Masters or MBA preferred.
- 8+ years of relevant experience in a pharmaceutical or biotech company
- Experience in project management or operational management
- Experience hiring and managing teams of medical affairs professionals
- Detail-oriented
- Demonstrated organizational skills and ability to manage multiple complex/layered projects and competing priorities
- In depth understanding of Medical Affairs activities and the regulatory environment in which we operate
- Flexible and willing to take on a variety of responsibilities as the needs of the Medical Affairs team grow and evolve
- Able to demonstrate exceptional follow-through on tasks and projects

Deciphera offers competitive compensation, including equity-based compensation, and a comprehensive benefits package that includes medical, dental, vision, 401(k) retirement plan, life insurance and a flexible spending account for either health care and/or dependent care.