



Job #: 02-256

Job Title: Senior Manager, Publications

Location: Waltham, MA

Role Summary:

Deciphera Pharmaceuticals is a clinical-stage biopharmaceutical company focused on improving the lives of cancer patients. We have used our proprietary drug discovery platform to develop a diverse pipeline of drug candidates designed to improve outcomes for patients with cancer by enhancing the quality, rate and/or durability of their responses to treatment. We currently retain global development and commercialization rights to our drug candidates, including three programs in clinical development. Deciphera (NASDAQ: DCPH) is a publicly traded company headquartered just outside Boston in Waltham, Massachusetts. Our state-of-the-art research facility is located near the University of Kansas School of Pharmacy in Lawrence, Kansas.

We offer an outstanding culture and opportunity for personal and professional growth based on these key principles:

- providing a collaborative, energized and fun work environment where people are empowered and supported in the achievement of their career goals
- a diverse and multi-disciplinary workforce
- dedicated and talented people who are passionate about achieving excellence in all they do
- a work environment that allows you to balance your priorities
- above all else, a commitment to the patients we serve

Position Summary:

We are seeking a Senior Manager, Publications to develop publications plans, drive the execution of publication projects of assigned products, and support other activities as needed.

This position will report to the **VP, Medical Affairs** and be located in the Waltham, MA office.

Key Responsibilities:

- Collaborate with Medical Affairs and various cross functional teams to develop publication plans of assigned programs.
- Leads the planning, execution and delivery of publication projects to ensure high quality and timely delivery of scientific publications.

- Coordinate the review, approval, and other applicable activities related to the development and submission of the publication projects.
- Interfaces with external experts (e.g., physicians, other health care professionals) and internal Deciphera functions (e.g., Clinical, Medical Affairs, Statistics, Data Management, R&D, Regulatory) to ensure accurate and timely completion/delivery of information
- Provide hands on medical writing and editorial work, as well as content and editorial support for select publications, ensuring successful creation of high-quality presentation-ready documents at the direction of Med. Affairs leadership and publication authors.
- Ensure documentation of compliance with authorship and publication guidelines as stipulated by the International Committee of Medical Journal Editors (ICMJE) and Good Publication Practice for Communicating Company-Sponsored Medical Research (GPP).
- Work with and oversee publication vendors to ensure deliverables are of high quality, delivered in a timely manner, and in budget.
- Liaise with internal and external stakeholder, including authors, researchers, investigators, medical leads, R&D clinical leads and biostats.
- Lead study publication committee discussions, including monthly, quarterly, and yearly publication update meetings as needed.
- Prepare and manage publication budget for assigned product, collaborate with Finance to coordinate the processing and reporting of all financial activities.
- Support global medical communication plan development by collaborating with team
- Lead and facilitate Publication Review Committee(s) discussion.
- Manage vendor budget and activities and Oversee the quality and timeline of vendor work.

Required Qualifications:

- PharmD, or PhD in Health Sciences preferred; Bachelor's Degree or Advanced Degree in Health Sciences may be considered based on years of experience/qualifications.
- Minimum of 3 + years of pharmaceutical industry publications experience or experience working for a Publications Vendor
- Proven track record of working successfully with cross-functional teams to achieve goals. Experience with publication planning is required.
- Experience with clinical trials and international work experience are preferred.
- Excellent written and oral communication skills, particularly strong formal presentation skills; strong interpersonal skills; possession of strong scientific analytical skills; excellent planning and organizational skills; experience in managing budgets; understanding of good publication practices and guidance;

- Basic knowledge of clinical development process and appropriate application of biostatistics; Oncology experience is strongly preferred; proficiency using standard software suites

Deciphera offers competitive compensation, including equity-based compensation, and a comprehensive benefits package that includes medical, dental, vision, 401(k) retirement plan, life insurance and a flexible spending account for either health care and/or dependent care.