



**Job #: 02-244**

**Job Title: Manager/Senior Manager, Strategic Clinical Outsourcing**

**Location: Waltham, Massachusetts**

**Role Summary:**

Deciphera Pharmaceuticals is a clinical-stage biopharmaceutical company focused on improving the lives of cancer patients. We have used our proprietary drug discovery platform to develop a diverse pipeline of drug candidates designed to improve outcomes for patients with cancer by enhancing the quality, rate and/or durability of their responses to treatment. We currently retain global development and commercialization rights to our drug candidates, including three programs in clinical development. Deciphera (NASDAQ: DCPH) is a publicly traded company headquartered just outside Boston in Waltham, Massachusetts. Our state-of-the-art research facility is located near the University of Kansas School of Pharmacy in Lawrence, Kansas.

We offer an outstanding culture and opportunity for personal and professional growth based on these key principles:

- providing a collaborative, energized and fun work environment where people are empowered and supported in the achievement of their career goals
- a diverse and multi-disciplinary workforce
- dedicated and talented people who are passionate about achieving excellence in all they do
- a work environment that allows you to balance your priorities
- above all else, a commitment to the patients we serve

We are seeking a Manager/Senior Manager, Strategic Clinical Outsourcing to support all clinical outsourcing activities as well as other corporate sourcing activities as requested. The position will work cross-functionally with internal stakeholders such as Data Management, Biostatistics, Translational Medicine, Legal, and Finance. General responsibilities include working with teams to properly assess outsourcing opportunities and provide contractual negotiation support, performance monitoring and follow-up. The successful candidate must be hands-on and comfortable developing procedures, templates, and relationships and work with the Director to contribute to growth and future state of the organization.

This position will report to the **Director, Strategic Outsourcing** and be located in the Waltham, MA office.

**Key Responsibilities:**

- Support the outsourcing process and activities for Clinical Development.
- Manage contracting activities including the preparation, finalization, and administration of CDAs, MSAs, Service Agreements, Work Orders, Change Orders, and Amendments while minimizing risk across a broad scope of clinical / therapeutic outsourcing services.
- Assist and/or manage the identification and selection process of clinical vendors such as CROs, central labs, IRT, Imaging, ePRO, Safety vendors, etc.
- Work closely with Clinical Business Operations and Finance to assure the assumptions for studies are aligned between finance and clinical forecasting.
- Meet with clinical trial managers, functional managers, Legal, and QA as needed to ensure vendors are meeting expectations and review progress against contract.
- Create and maintain outsourcing/vendor oversight standards and templates.
- Contribute to the development of an established preferred clinical vendor list.

**Required Qualifications:**

- Bachelor's degree with at least five to eight years of experience with a focus on developing and overseeing clinical budgets, and contracts with clinical outsourcing vendors in the pharmaceutical/biotech industry (an equivalent combination of experience and education may be considered)
- At least four years of direct clinical trial and/or vendor oversight experience required; experience negotiating, administering, extending, terminating, and re-negotiating contracts
- Excellent interpersonal, organizational and multi-tasking skills.
- Ability to interface with vendors, collaborators, all internal departments and all levels of management
- Understanding of Clinical/Drug Development; familiar with Regulatory Guidelines including ICH GCP.
- Previous experience working with clinical operations and finance is preferred.

Deciphera offers competitive compensation, including equity-based compensation, and a comprehensive benefits package that includes medical, dental, vision, 401(k) retirement plan, life insurance and a flexible spending account for either health care and/or dependent care.